

# “SWEET 16!”

**The Dress Rehearsal and Performances will both be held at:**

**Brighton Center for the Performing Arts (BCPA)**

7878 Brighton Road  
Brighton, MI 48116  
(At Brighton High School)

**Studio Rehearsals (at MADPAC):**

Tuesday, May 26<sup>th</sup> and Wednesday, May 27<sup>th</sup> at 4:30-9:00

**Dress Rehearsals (at BCPA):**

Thursday, May 28<sup>th</sup> at 4:30 – 10:00 pm

Friday, May 29<sup>th</sup> at 4:30 - 10:00 pm

A sheet for the time that you are scheduled to arrive will be posted soon.  
All students are required to attend dress rehearsal.

**Performances:** Saturday, May 30<sup>th</sup> at 12:30 pm

Saturday, May 30<sup>th</sup> at 5:30 pm

Sunday, May 31<sup>st</sup> at 3:00 pm

Check the attached sheet to determine which show/s you are performing.

## **Dress Rehearsal Information**

Only one parent or designated guardian for each student will be admitted into the auditorium. **No exception.** In an effort to have a smooth rehearsal for all students, we ask that siblings who are not in the recital be left with sitters. If this is not an option for you then you must keep the siblings with you at all times, seated and quiet, or stay in the lobby with the child. No strollers are allowed in the auditorium. No guests are allowed to accompany a student to dress rehearsal.

**Parents, please sit on the LEFT side of the row for your child’s class,** with all dancers sitting to the right. Students are to sit quietly with their class until called to go on stage. A picture of your costume will be posted at the end of the row in which you are to sit.

If you are only in one dance for the recital, come to dress rehearsal dressed in that costume and bring your dance shoes to change into.

If you are in more than one dance, bring your costumes to dress rehearsal and you will be directed to a dressing area.

Dancers will be seated in the auditorium with their class until time to perform. After performing your dance, you are free to leave once the teacher dismisses you. If you are in more than one dance, you should change as soon as you are finished and return to the auditorium to sit with your next class.

Unless a group has a difficult time with their spacing and placement on stage, dances will only be run one time at dress rehearsal. When you are finished with your dances you should leave to make space for the next classes arriving. All times are estimated, so please be early, patient and prepared to wait!!

Flash photography will be allowed at dress rehearsal only.

In order to provide professional videotaping of the performances, by contract with the recording company, only those parents who have purchased a DVD before dress rehearsal will be allowed to video **their child's class ONLY** from their seat during dress rehearsal. Please do not obstruct the view of other parents. No videotaping allowed backstage. **You will be given a wristband to wear at dress rehearsal with the purchase of a video, and it must be in view at all times. No exceptions.**

**No food or beverages are allowed in the auditorium. Please turn off cell phones.**

### **Performance Information**

**Students should arrive backstage ONE hour before their show start time, and are NOT allowed to leave until the end of the show (*this includes dancers that only perform in the first half of the show.*). To enter, the students should be brought to the pool door behind the Performing Arts Center. They will be taken from that door to their dressing rooms where they will be supervised. Students may watch the performance from a designated area when possible. You may send snacks and CLEAR beverages (water preferably) for your child. Make sure all of your child's belongings have their name on them. Parents are not permitted backstage. Volunteer opportunities are available to work backstage.**

**DISMISSAL PROCEDURE:** After the recital, one parent should return to the pool door and form a line to pick up your child. You will be directed at that time to your child's dressing room. Please, only one parent per child in the pick up line to facilitate a speedy exit. Some pre-teen and teen students will be allowed to leave from the pool door without their parent to pick them up. Guests are not admitted backstage through lobby doors.

**Videotaping and pictures are not allowed during the performances.**

Please turn off any cell phones. No strollers, food or beverages allowed in the auditorium.

All of the students have worked very hard during the year to produce this performance. Please show them how proud you are by applauding often and loudly ☺ All students return to the stage in costume for the finale. Please stay seated until the end of the recital.

## **COSTUME WEEK**

We have already begun sending costumes home, and will continue to do so each week as they arrive. Please understand that costumes are separated by class; not by student. Students in multiple classes will have to wait until each class time to pick up their costumes.

Your instructor will go over the costume notes with regards to any special hair, make-up, tights, over-unders, shoes, etc., as well as explain any accessories included with the costume. Some of this information may be in the costume book, which will be located in the main lobby. Expect to make simple alterations such as hems, attaching straps, etc. We cannot guarantee every costume will be a perfect fit. If you have any questions or concerns regarding your child's costume, please email Miss Michelle at [Michelle@mad-pac.com](mailto:Michelle@mad-pac.com) or call the studio.

## PICTURE WEEK

**Monday, May 11<sup>th</sup> through Thursday, May 14<sup>th</sup> is picture week.** A photographer will be at the studio to take both group and individual pictures.

Please come to your normal class time with your hair and make-up already done and in your costume. **(Don't forget to bring street clothes to change into after your pictures!)** If you are in more than one class on the same day then you will be able to change after your first group picture. Each class will perform their dance in costume and then the group picture will be made. If a student is not in costume, and proper shoes they will not be allowed in the group picture.

Individual pictures are available after the group shots. **Payment in cash or check only to the photographer, PERROUD IMAGES, at the time of the pictures will be expected. Parents are asked to wait in the lobby during group pictures. Pictures of your child or group with your camera in the photo room or other studios are not allowed during picture week!**

This will be the only opportunity for you to order pictures. Pictures will not be taken at the dress rehearsal or the recital.

Pictures will be delivered to the studio in about 6-8 weeks to be picked up during summer camps or fall registration.

Changing areas and the lobby will be busy and crowded. Please get a sitter for siblings this week if possible. Remember to have your child's name on all costume parts. Students will be expected to have their proper shoes at this time.

## RECITAL TICKET ORDERING INFORMATION

Recital tickets will be available through an online ticket service. This service will allow you to go online; select your show; select your seats; and purchase tickets right from the website!!! Here are a few **VERY IMPORTANT** items to remember before you order:

- 1) Outstanding account balances **MUST BE PAID IN FULL**, including May Tuition prior to purchasing tickets. The system will not allow you to purchase tickets if you have an account balance.
- 2) If you need handicap seating, you must contact Michelle ASAP and let her know. A code will be provided to you when tickets are available that allows you to get handicap seating.
- 3) Seating will be *first come, first serve* basis and will go on sale, **May 11th**. Information will be released on how to go about purchasing tickets one week prior to the sale date.

**Check the Recital Placement Page or Costume Book to determine which show to purchase tickets for. PLEASE TRIPLE CHECK the show you are purchasing tickets for is the show your dancer(s) is performing in, as we cannot guarantee tickets will be available once ticket sales have been opened.**

**\*\*\*LIMITED Ticket Sales Open at 11 AM SATURDAY, MAY 9<sup>TH</sup> \*\*\***

**\* LIMIT OF 8 TICKETS, per family, per show \***

**\*\* LIMITED TICKETS SALES ONLY LAST ONE WEEK! \*\***

**• Open ALL Ticket sales SATURDAY, MAY 16th AT 11 AM \***

**\* Ticket Sales CLOSE WEDNESDAY, MAY 27TH at 10 PM \***

Recital tickets are: **\$15 adult (plus \$1.60 service charge)**  
**\$12 Children 10 years and under (plus \$1.60 service charge)**  
**Tickets available at the door for \$20**  
**Lap Babies, no charge**

(Lap babies are children 2 years old and under. They will need a ticket if you need to use a carrier or car seat in a separate seat. No strollers are allowed in the auditorium.)

### Conflicts:

Parents with conflicts will be allowed to purchase 4 tickets half-off full price for the 2<sup>nd</sup> performance their child is performing in. We encourage ALL parents with conflicts to volunteer for one show so that you may watch your child from the backstage area without having to purchase an extra ticket for yourself.

*\*Conflicts constitute when there is a family with ONE dancer where they have one class performance in one show and a different class performance in another. A family with multiple dancers in different shows with multiple dances does NOT define a conflict, as this is impossible to avoid with so many students and classes to place.*

### **Volunteers Needed for All Shows!**

Volunteers are needed for each show and one parent per class for classes ages 7 and under. If you are interested in volunteering, please sign up at the studio. A sign up sheet will be posted in the lobby. **Parents are not allowed backstage during any show unless they have signed up to volunteer before the show and have backstage volunteer passes.**

**Company Parents are expected to volunteer for at least one show. Volunteer assignments will be emailed.**

### **BACKSTAGE RECITAL VOLUNTEERS**

If you would like to assist backstage during a performance, please sign up for consideration. Every effort will be made to find a position for you. If you are backstage while your child performs, you may be able to watch their performance from side stage. **Only parent volunteers are allowed backstage before and during the performance.** Each Creative Movement, Ballet & Tumble, Combo, and Pre Jazz class and all classes with students 12 years old and under need one parent volunteer only from each class. Volunteers must arrive one hour before the show they volunteer for and stay until all the children from their class are picked up. You are also asked to help during dress rehearsal. You may also volunteer for the show that your child does not perform in. Volunteers help make the show successful!!!!

## RECITAL COSTUME NOTE

Make up is not necessary for the Dress Rehearsal, **but hair must be done and costumes worn** for staging and lighting purposes.

For the recital **hair and make up should be done before coming to the auditorium.** Lipstick, rouge/blush, and eye make up are essential for all ages; otherwise the dancer's face will not be visible from the stage.

**All dancers must have their hair neatly secured.** No wisps or strands of hair should be hanging down. Backstage staff will have clips and hairspray and will change any untidy hairstyles. Use hair ties, hairnets, hair clips/bobby pins to secure hair. Short hair should be pulled away from the face. Please do not use hair combs to hold hair back as they tend to fall out while students are dancing.

**Girls, please do not wear underwear under tights.** Thongs may be appropriate under some costumes. Check with the instructor.

If your costume has a skirt that is not attached, please sew or safety pin the sides of the skirt to the leotard to assure that it stays in place.

If your costume has a headpiece, bring clips and bobby pins to secure it firmly.

### **DO NOT FORGET YOUR DANCE SHOES!!**

Please send tap shoes in a bag, do not wear them to the auditorium. Tie tap, jazz and hip hop shoes in double knots so they do not come untied during the performance.

**Ballet shoes must have elastics sewn on in order to secure them – no exceptions!** Elastics should not be tied at the ankle. Strings should be tied and tucked inside of the shoe.

There is information for each class in the costume book in the lobby with specific costume notes. Any questions should be directed to the instructor.

**Quick changes** are defined as three or less numbers between dances; there will be a designated area backstage for changing. Your costumes and accessories should be placed in a clearly labeled bag. Ask at the front desk for details. **Please let Michelle or your instructor know the night of dress rehearsal,** so that they can show you where to put your things during the show.

**Put your name on all of your shoes, costumes, and other belongings.** There will be a lost and found at the studio after we reopen for summer sessions; however, there is no guarantee we will find everything that is left behind.

## RECITAL MUSIC ORDER FORM

*If you would like to purchase recital music for your dancers, please fill out this form and return it to the front desk with a payment of \$5. Payment of **Cash or Check payable to MADPAC only will be accepted.***

*Dancer's Name :* \_\_\_\_\_

*Dancer's Class or Classes:*

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\_\_\_\_\_ *Send music via Email*

*Email address:* \_\_\_\_\_